



msletb

Bord Oideachais agus Oiliúna
Mhaigh Eo, Shligigh agus Liatroma
Mayo, Sligo and Leitrim
Education and Training Board

Etender

22nd July 2026

Tender for Architect & Design Team for the Energy Upgrading of Mayo College of Further Education and Training - Westport Campus, Newport Road, Westport, Co. Mayo

A Dhaoine Uaisle

On behalf of the School Authority (the Contracting Authority for this project) you are hereby invited to tender for Architectural Consultancy Services including the buying in of additional services for other disciplines as required) for the above project.

The project consists of a deep energy retrofit of Westport College to significantly improve the building's energy performance, reduce carbon emissions, and enhance overall occupant comfort. The project will target a minimum Building Energy Rating (BER) of A3/B1 and ensure full compliance with current Building Regulations.

The proposed works will include, but are not limited to, external wall insulation, internal insulation where required, upgraded windows and doors as necessary, heat recovery ventilation systems, lighting upgrades with smart controls, and the installation of a dual fuel or hybrid heating system incorporating natural gas and heat pump technology.

The Form of Contract will be the Standard Conditions of Engagement for Consultancy Services (Technical COE1) including the Template Schedule A and B, available at <https://www.gov.ie/en/collection/ddc58-school-building-and-design/> > Appointment of Consultants > Small Works.

The scope of service is detailed in the tender documents and in Design Team Procedures for Small Works (TGD 007) available at <https://www.gov.ie/en/collection/ddc58-school-building-and-design/> > Technical Guidance Documents / School Design Guides.

The address to which tenders must be returned and the date and time before which tenders must be received are stated in the Contract Notice. Tenders sent to any other address, or received after the specified date and time, will be deemed invalid tenders. Unsigned tenders/tender proposal forms will likewise be deemed invalid tenders. The signature for the Form of Tender/Tender Proposal Form must be that of a Principal or Director of the firm. Tenders must be in the format prescribed in the Form of Tender/Tender Proposal Form and all required documents must be submitted.

“Tender submissions must be received by eTenders portal only, with the onus resting with the Tendering party to ensure receipt of the submission before the latest time and date for receipt of tenders”.

Príomhoifig / Head Office

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All queries in relation to this tender competition must be submitted (and will be answered) through the e-Tenders website. All queries must be submitted as soon as possible and in any event not later than 5 working days before the latest time for receipt of tenders, although the Contracting Authority may at its discretion respond to queries raised after that date. If the Contracting Authority responds to a query, it will send the response to each Candidate unless the Candidate raising the query has clearly designated the query as confidential and the Contracting Authority agrees that it should be treated as confidential.

Tenders will be assessed in accordance with Guidance on Procuring Consultants for Small Works, 4th Edition October 2021.

Candidates may visit the site by prior arrangement with the centre contacts named in the briefing document.

Is mise, le meas

Jacinta Kelly

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Buildings Officer

(on behalf of Mayo Sligo and Leitrim ETB)

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